

BYLAWS COMMITTEE

A. Chairperson

1. Serves on and reports to the Board of Directors. Meetings occur 10-12 times per year;
2. Serves as member of the Reference committee. Meetings occur prior to each Assembly, 4-6 times per year;
3. Provides ongoing review and assessment of the Chapter Bylaws and Standing Rules to assure consistency with National Bylaws;
4. Assists Districts and Special Interest Groups with ongoing review of their respective Bylaws and to assure consistency with Chapter Bylaws;
5. Assists with the development and maintenance of the Policy and Procedure/Governance Manual.

B. Committee Members:

1. Minimum of two members on the committee in addition to the Chairperson;
2. Attends committee meetings, 4 times per year;
3. Participates in the Bylaws review process as needed throughout the year;
4. Participates in other duties as may be needed.

C. Miscellaneous Policies: